Preferred

# **Room Discount Authorization Form**

Your key to gracious hospitality and refined travel across the globe is just a signature away. As a valued Preferred Associate, you have access to room discounts, unlocking your escape to luxurious destinations spread across six continents. Simply complete the information requested below and obtain the signature of your property's Human Resources representative. Then bring this form to your destination hotel and begin a vacation experience unlike any other.

#### **ASSOCIATE INFORMATION**

Name	Date of Hire
Home Property	Position

#### **GUEST INFORMATION**

Guest Name	
Destination Property	
Check In Date	Check Out Date
# of Guests	# of Rooms
# of Nights	Bedding: One King Two Doubles/Twins
Confirmation #	

## HUMAN RESOURCES CERTIFICATION

I, \_\_\_\_\_\_, certify that this Associate is currently employed, has been employed for greater than ninety (90) days, and is in good standing with our property. My signature entitles this Associate to the approved discount at the Destination Property designated above.

Signature

Date

### ASSOCIATE CERTIFICATION

I, \_\_\_\_\_\_, understand that use of the room rate discount is a privilege. My conduct and that of my guests is a representation of my Home Property. I understand that this room discount is a privilege which can be revoked at anytime. I agree that any deviance from universally accepted rules of professionalism will be communicated to my Home Property, and I may be subject to disciplinary action and/or suspension of this benefit. Finally, I understand that the Destination Property has the right to deny the discounted rate if this form is not presented at arrival.

Signature

Date

## **BOOKING INSTRUCTIONS / TERMS AND CONDITIONS**

Visit www.preferredhotels.com and enter DISEMP in the Corporate/Promotion Code field. All participating properties and available discounts will be displayed thereafter. Valid only for employees of Preferred Hotels & Resorts and member hotels, and for friends and family traveling with a forementioned employee. Please note all reservations are on a space available basis. Refer to Terms and Conditions on preferrednet.net.